

*“Where all students are challenged to learn and inspired to dream”*

**ST. BERNARD-ELMWOOD PLACE CITY SCHOOLS  
BOARD OF EDUCATION**

**February 25, 2019**

**AGENDA**

**5:45 p.m.**

- I. Call to Order
- II. Roll Call
- III. Executive Session to Discuss Employment and Compensation of a Public Employee/Official
- IV. Public Participation
- V. Motion to Approve Minutes of Regular Meeting on January 28, 2019
- VI. Financial Report and Report of the Treasurer

A. Approve Financial Report for January 2019

B. Approve Investments for January 2019

Investments - General

Star Ohio	\$ 12,434,322.99
5/3 Securities	1,000,000.00

Investment Interest - General

Star Ohio - General	26,402.81
US Bank	148.34
5/3 Bank	4.25
5/3 Securities	414.04

Investments – Building Project

Star Ohio Bond Retirement	58,531.84
Star Ohio LFI	222,119.07
Star Ohio Local Share	654,182.66
Star Ohio State Share	5,557,925.16
5/3 Securities LFI	3,587,244.86
5/3 Securities LFI Money Market	1,584,683.42
5/3 Securities Local Share	3,629,175.00
5/3 Securities Local Share Money Market	909,645.96

Investment Interest – Building Project

Star Ohio Bond Retirement	124.29
Star Ohio LFI	471.64
Star Ohio Local Share	1,389.08
Star Ohio State Share	11,801.59
5/3 Securities Local Share C.D.'s	3,772.42
5/3 Securities LFI C.D.	3,321.38

C. Accept the Following Donation

<u>Source</u>	<u>Amount</u>	<u>Fund</u>	<u>School/Club</u>
Neediest Kids of All	\$200.00	019 9831	EPE NKOA

D. Approve Invoices with Then and Now Certificates in Excess of \$3,000 or Invoices More than 31 Days older than the Purchase Order as Presented

Hamilton County Educational Service Center	\$ 82,127.00
Fuel Education	350.00
University of Notre Dame	1,800.00
World's Finest Chocolate, Inc.	2,250.00

E. Approval of Ohio School Boards Association Membership

It is recommended that the Board continue its membership in the Ohio School Boards Association, the Briefcase subscription, the School Management News subscription, the Legal Assistance Fund, and the Policy Service Update.

F. Approval of Amended Certificate and Permanent Appropriations (Attachment #1)

G. Resolution to Authorize Expenditures

It is recommended that the following resolution be approved as presented:

WHEREAS, The Board of Education believes that purchases and expenses incurred to recognize and honor students, volunteers, advisory groups, and staff for their contributions in support of the educational mission and goals of the St. Bernard-Elmwood Place City Schools serves a proper public purpose; and

WHEREAS, the Board of Education desires to authorize administrators to purchase meals, refreshments, token retirement gifts and meritorious service awards, and/or other amenities as indicated herein.

NOW, THEREFORE, BE IT RESOLVED by the St. Bernard-Elmwood Place City School District Board of Education as follows:

## SECTION I

The Board of Education declares that purchases and expenses incurred to recognize and honor students, volunteers, advisory groups, and staff for their contributions in support of the educational mission and goals of the St. Bernard-Elmwood Place City School District serves a proper public purpose.

## SECTION II

The Board of Education further authorizes administrators to purchase meals, refreshments, token retirement gifts and meritorious service awards, and/or other amenities, which may include teacher or student recognition as gifts appropriate to the occasion, and to support the staff wellness program. Individual gifts, including but not limited to books, educational items, and gift cards may not exceed \$50.00 in value. Administrators and approved staff members will be reimbursed for such purchases if they are made with the administrator's personal funds, assuming such purchases are made in accordance with all Board policies and procedures.

## SECTION III

The Board of Education expects purchases of this nature to be reasonable and appropriate, and directs the Treasurer to engage in any activities necessary to support the above activities and ensure proper documentation and oversight in accordance with Board Policy, administrative regulations, and the law.

## SECTION IV

IT IS FOUND AND DETERMINED that all formal action of this Board concerning or related to the adoption of this Resolution was adopted in an open meeting of this Board, and all deliberations of this Board and any of its committees that resulted in such formal actions were adopted in meetings open to the public, in compliance with all applicable requirements of the Ohio Revised Code.

### VII. Old Business

### VIII. New Business

#### A. Personnel

##### 1. Job Description

It is recommended that the Building Level PBIS Coordinator job description be approved as presented in attachment #2.

2. Employment

It is recommended that the following be employed for the remainder of the 2018-2019 school year as listed:

a. Paraprofessional

Sarah Reed, Step 1, effective February 19, 2019, with one hour of training on February 14, 2019

b. Supplemental Contract – 2018-2019

Upon the recommendation of the Superintendent, the Board of Education of the St. Bernard-Elmwood Place School District hereby authorizes the employment of the person listed below under the designated supplemental contract, to be compensated in accordance with the Board-adopted salary schedule.

Also upon recommendation of the Superintendent, the Board of Education nonrenews the supplemental contract listed below, effective at the close of the 2018-2019 school year, and directs the Treasurer to serve written notice of nonrenewal, pursuant to Revised Code 3319.11(H)(1)(a), to the person listed, along with the contract of employment.

<u>Name</u>	<u>Position</u>	<u>Step</u>
Leslie Koehl	Mentor (1/2 stipend)	5

c. After-School Enrichment

It is recommended that the following be employed to provide after-school enrichment classes for 4 consecutive weeks, 1 day per week, 50 minutes per class, beginning February 20, 2019 at a total stipend of \$100 per person (Title IV Grant Funds), which includes class time and planning:

Andrea Draeger	Sue Porter
Karen Kresser	Lindsay Smith
Liliane Kinne	Erin Sprague
Jennifer Newman	Ashley Witzgall

d. Building Level Positive Behavioral Interventions & Supports (PBIS) Coordinators

It is recommended that the following be employed as Building Level PBIS Coordinators for their respective building, effective January 1, 2019 through May 23, 2019, \$500 stipend per person:

Erin Sprague – Elmwood Place Elementary  
Katie Fitzpatrick – St. Bernard Elementary

B. Approval of Revision to Board of Education Policies

It is recommended that the following Board of Education policies be approved with revisions (Attachment #3):

BCC Qualifications and Duties of the Treasurer  
DH Bonded Employees and Officers  
DECA Administration of Federal Grant Funds  
JED Student Absences and Excuses  
JEE Student Attendance Accounting (Missing and Absent Children)  
JFCK Use of Electronic Communications Equipment by Students  
JGD Student Suspension  
JHG Reporting Child Abuse and Mandatory Training

C. Discussion of Building Project Bids and Budget

D. Miscellaneous - Liaison Reports

1. Curriculum Council Liaison – Micki Spears
2. Student Achievement & Student Affairs Liaisons – Marc Fleak
3. Education Hall of Fame Committee Liaisons – Marc Fleak and Tinette Underwood
4. Alumni Association – Marc Fleak and Micki Spears
5. Great Oaks Institute of Technology & Career Liaison – Micki Spears
6. Legislative Liaison – Dr. Jason McMullan
7. Tax Incentive Review Council – Emily Hauser
8. Finance Advisors – Dr. Jason McMullan and Linda Radtke
9. Audit Liaisons – Micki Spears and Tinette Underwood
10. Business Liaison – Tinette Underwood
11. President’s Report – Linda Radtke
12. Superintendent’s Report - Dr. Mimi Webb
13. Building Project Update – Bruce Helwagen

E. Adjournment

Board Meeting Dates – all meetings begin at 5:45 p.m.

March 25	August 26
April 29	September 23
May 13	October 28
June 24	November 25
July 22	December 16